

# WEST HARPTREE MEMORIAL HALL

## CHARITY NO: 1061222

### MINUTES OF ZOOM MEETING HELD ON 12th APRIL 2021

#### **Present:**

Chairperson: Ginny Ireland

Vice Chairperson: TBA

Secretary: Sue Jory

Treasurer: Karen McCombe

Members: Simon McCombe, Bill Jory, Rick Zurburg, Hannah Colton, Sandra Colton

#### **Agenda:**

1. **Apologies for Absence:** Lisa Pascoe, Paul Hutton
2. **Hall Renovation Update:** Builders working hard and the work is progressing well: toilets nearly finished; insulation in; ceiling up; back wall done; bar area now being built.
3. **Kitchen:** Rick and Karen compiled an inventory of the existing kitchen equipment and as a result, modified the list of requirements for the kitchen. In order to keep up with food hygiene regulations, we must purchase chopping boards for specific jobs ie colour coded to stop cross contamination. It was also discussed that we will require additional refrigeration for food; hot-plate to keep food hot whilst serving; additional hooks to hang pots and utensils. The committee decided that linen tablecloths were just not practical and better to go with plastic. However, it was agreed that we would deal with the Lottery money first and not put extra work on the Treasurer. We can look at the kitchen again end of May/beginning of June.
4. **National Lottery:** So far we have spent £18,000 from the Lottery; we will be receiving £14,552 this week, and in a month's time we will receive further £8,924. The Committee would all like to thank Karen McCombe, the Treasurer, for her hard work keeping careful account of all the monies.
5. **Marquee:** We are holding off buying a marquee for the moment.
6. **Cinema:** The Committee thought that it would be best to wait until September to re-start the cinema, and to run it every second Saturday in the month.

7. **Hall Open Day - Saturday 26 June:** The Committee thought a BBQ, cakes and tea would be a good idea from 2pm to 6pm where we can advertise all that we are doing and can offer in the Hall eg Pilates, Yoga, 100 Club, Book Swap Cafe, Cinema. It was also suggested that we could offer a Table Top Sale (£5 per table) upstairs, if people are interested. Karen volunteered to display photos of the renovation ie before, during and after so that people can see all the work carried out by the builders, Boardman and Son, and the money from the National Lottery.
  
8. **Book Swap Cafe:** It was decided that this could run on the third Saturday of each month. Further thoughts are needed on this and hopefully we might get volunteers to sign up on the Open Day to help run it.
  
9. **Euros:** Simon said that we could get a lot of interest as we can offer a large screen with bar/food, only for the England matches though. To be discussed at our next meeting.
  
10. **Olympics:** To be discussed at our next meeting.
  
11. **Farmers' Market:** Sandra suggested that we could hold a Farmers' Market in the Hall each week, like the market in Chew Magna. The Committee thought that this was a good idea and should be investigated further.
  
12. **Antique Map:** We have an antique map in the hall of West Harptree which is in a very delicate state. It would be really good if we could have it restored and displayed in the Hall. The secretary suggested contacting the BBC's programme called The Repair Shop to see if they would be interested.
  
13. **Hall Floor:** Hannah commented that after all the work etc we will have to give it a good clean and wax it.

Next Zoom meeting: 26th April at 7.30pm.