

WEST HARPTREE MEMORIAL HALL

CHARITY NO: 1061222

MINUTES OF ZOOM MEETING HELD ON 10th MAY 2021 AT 7.30pm

Present:

Chairperson: Ginny Ireland

Vice Chairperson: TBA

Secretary: Sue Jory

Treasurer: Karen McCombe

Members: Simon McCombe, Hannah Colton, Sandra Colton, Rick Zurburg, Bill Jory, Paul Hutton

Agenda:

1. **Apologies for Absence:** Lisa Pascoe
2. **Matters Arising:** Pilates will be starting again on 21st May - if hall not quite ready, it could be held upstairs. Our next committee meeting will be held in the hall. Ginny will send an email to Blagdon Fire Station to request a fire safety check.
3. **Open Day:** Chew Valley Gazette will be attending and request an article for the paper. This will be done at our next meeting. To date, we have six tables sold. The Committee decided that the first burger/sausage would be complimentary. Paul will make enquiries from the 41 Club about hiring their large BBQ. At next meeting will discuss games. It was agreed that we will hold the 100 Club draw at the event. Also, on screen say 'thank you' to all the organisations/builders/people/helpers involved with the hall renovation, and ask for volunteers to help/join the committee.
3. **Hall Renovations Update:** Everything is on track: plastering finished; bar built; cupboards built downstairs; toilets to be siliconed; curtains going up on the 15th; wall painting started; electrician finished; external doors to be painted; railings outside to be painted; upstairs cupboards started. It was agreed that we would have a new lock for the front door and that a deposit of £10 would have to be paid by 'permanent' hirers of the hall. The builders will re-varnish the floor and stage.
4. **Diagio Award:** This will go towards a kitchenette upstairs - the waste and water already plumbed, Neil will put in a 3m kitchen with sink, units and the old fridge from downstairs. Plus a coffee machine.

5. **Fire Exit Light:** After discussion, it was agreed that we require two lights at the back of hall, with a shield and pointing downwards with an on/off switch.

6. **Open Air Cinema:** The BFI provide grants for communities to hold open air cinemas. It was agreed that we should apply for a licence from BANES and it could well be something for the future.

7. **Children's Film Festival in November:** This is something the BFI hold every year, connected with schools and over 3,000 venues. It was agreed that this would be good for our community and will investigate further.

8. **Red Chairs:** We have about 60 red chairs stored upstairs and taking up a lot of space. After discussion, it was agreed that for now we will keep 32, as we have 8 stackable tables and could have 4 chairs round each table.

9. **Utensils for the kitchen:** As there is a large amount of equipment to be purchased from Ikea, it was agreed that we would all go and help transport everything back on 4th June, meeting at Ikea at 7.00pm. Rick suggested that at our next committee meeting on the 2nd June in the hall, we could remove all equipment, put on tables and discuss/photograph to keep or sell or give away.

Next Meeting: **Wednesday 2nd June at 7.00pm**