

WEST HARPTREE MEMORIAL HALL
CHARITY NO: 1061222

MINUTES OF ZOOM MEETING HELD ON 29th MARCH 2021

Present:

Chairperson: Ginny Ireland
Vice Chairperson: TBA
Secretary: Sue Jory
Treasurer: Karen McCombe
Members: Simon McCombe, Rick Zurburg, Bill Jory

Agenda:

1. **Apologies for Absence:** Lisa Pascoe, Hannah Colton, Sandra Colton
2. **Toilet/Bathroom Update:** The toilets are progressing well with flooring going down and panelling on walls. All looking good.

National Lottery: Karen was confident that the National Lottery would be happy with the re-allocation from one item to another eg from proposed monies for library books going instead onto flooring. It was generally agreed that as long as we inform the NL what our plans are, etc., they should be happy.

3. **Lighting in Hall:** The electrician quoted £1,786, plus VAT, to replace the batten lights with 15 commercial grade spotlights, on a 3-way dimmer; tidy up old wiring in the ceiling; add a spur for the electric shutter in the bar and speakers under the stage; replacing one light for two in the men's toilet; move an existing light and add an LED bulkhead and connect to the existing circuit; plus an extra light beside ladies toilet. After discussion, the Committee agreed that the wiring and lighting needed to be overhauled and gave the go ahead.

4. **Curtains:** During the week we had a quote from a lady for new curtains on the stage and windows for £3,650. We also had two further quotes from Dunelm for £2,356 and a cheaper fabric for £1,901. It was decided that Dunelm store curtains were good quality and we would have a guarantee with our purchase. We will decide on design etc when the rep comes this week.

5. **Fire Extinguishers:** Blagdon Fire Station will come and look at our extinguishers and give us advice if need replacing and the best place to put in hall. Ginny will contact Fire Station when all work has been finished in hall.

6. **Open Day:** Saturday 26 June was decided on to hold our open day. Ideas please for next meeting. For example: do we want just an afternoon event? An afternoon and evening event? Raffles, cheese and wine evening? Tea and cake? Cinema evening? Thinking caps on please.

Next zoom meeting: Monday 12 April at 7.30pm.