

## Minutes of committee meeting 1/11/2021

1. Apologies from Bill, Sue, Hannah and Sandra

2. Minutes of previous meeting agreed as correct

3. There were no matters arising. However we were very happy to opt in Fiona Rochford as a new member to the Committee, welcome Fiona

4. Jenny's visit was discussed; we were her first project and she loved what we had done and was very excited to see the work. We told her we were happy to be a flagship for village halls if she wished.

Having received some quotes for the upstairs work and after much discussion :  
Luke will do the electrics as soon as he can,

Si will look at decent spotlights to go up the committee was happy to leave the decision up to him.

We need to find out the boiler output, si to ask 'ben the boiler' to look for us and then we will know what we can have upstairs and what we have will dependant on the outcome.

Several plumbers have been approached to do the radiators.

Decorating will be roughly £1500 and shelving in the cupboards around £500

Flooring was the sticking point, we have ruled out carpets, but are undecided on whether to have the floor sanded or to apply laminate either from B&Q or Kardean. Si will get some samples and Paul to look out some engineered oak for next meeting. We need the flooring to come in around the £3500 mark.

5. Thanks to Ollie who gave a lovely presentation on advertising the hall after lots of discussion it was decided to advertise events on the railings with colourful signage that was prepared by Ollie, we all decided on the logo we liked for letterheading etc. which we will take to the parish council when they

meet, I am happy to attend and if anyone wants to come along that would be great.

Christmas – Thanks to Ollie we have a great sleigh which we plan to advertise our Christmas events around the villages (providing the weather is dry) on 10<sup>th</sup> and 11<sup>th</sup> (may be 12<sup>th</sup> unsure sorry ) Fiona and Deborah are going to check feasibility with the council, so we are all legit. Some of us will dress up in Christmas characters and we will wear hi vis to keep us visible, finer details to be discussed at next meeting.

7. Book swap – it is felt that we need a change of name as it is so much more than a book swap we plan to rename it ‘West Harptree craft market’

8 After much discussion we decided that the notice board already up in the entrance will be used for advertising and statutory items will be put on the wall by the door to upstairs, Ginny will approach Judy about a board on the shop.

9. Coat hooks will be placed on the back wall in the alcove where the toilet for the disabled is situated.

10. Si has sourced some weed killer (please let us know if you want help)

11. Thank you to Fiona who has a portable P.A system for the upstairs, she is also looking into sourcing a portable projector

12 Si asked if he can purchase 20 mugs that will suit the machine better this was agreed, also to purchase a tea machine.

Next meeting : Monday Dec 6<sup>th</sup> at 7.30