

WEST HARPTREE MEMORIAL HALL

CHARITY NO: 1061222

MINUTES OF EXTRA MEETING HELD ON WEDNESDAY 16th JULY 2025 AT 10am

Chairperson: Ginny Ireland
Vice Chairperson: Danielle Ireland
Secretary: Sue Jory
Treasurer: Bill Jory
Members: Rick Zurburg, Fiona Rochford

Apologies: Danielle Ireland

Agenda: This meeting was to talk about the celebratory event on 18th October to commemorate our Memorial Hall's 100th year.

1. The committee congratulated and thanked Angus Rochford for his drone footage of the village. It will be a useful addition to our planned village video.

2. Rick outlined the afternoon's programme:

2pm	Introduction
2.15pm approx	Short silent movie (15 mins 1925)
2.30pm approx	West Harptree in pictures
2.45pm approx	Tea and cake
3.15pm approx	Village video
4.00pm approx	Finish

3. **Who will be invited:** It was decided that we would invite people by invitation only and ask them to reply so that we know roughly how many to expect. We would invite: all the hirers; bar volunteers; hall volunteers; friends/helpers of the hall; the parish councillors; the band members; church members; lunch club volunteers; and anyone that has been involved present or past with the hall. Sue will start a list of people in their groups and will circulate it to committee members. Where possible we will send the invites by email.

4. **Afternoon Tea:** Sue, Ginny, Fiona and Lesley will be providing cakes etc for the afternoon. Details have yet to be arranged.

5. **And in the evening:** After discussion, it was decided that we would show a video and the committee thought War Horse would be most appropriate. We would not charge for the evening. We would sell sweets, cakes, crisps etc and of course the bar will be open.

6. **Any other business:** Ginny informed the meeting that she has joined the Community Hall Group for the Chew Valley, where useful information is shared. For example, a recommendation for an electrician/plumber. Also, Ginny has found out that we don't need to do PAT testing. Ginny will enquire about who the other halls use to check fire extinguishers/alarms/fire exits signs etc.

Useful note: when the power went off on the 14th July 2025, the emergency lighting **did come on.**

NEXT COMMITTEE MEETING: WEDNESDAY 30th JULY AT 7.00pm

Signed:(Chair). Date: