

# WEST HARPTREE MEMORIAL HALL

## CHARITY NO: 1061222

### MINUTES OF ZOOM MEETING HELD ON 1st FEBRUARY 2021

#### **Present:**

Chairperson: Ginny Ireland

Vice Chairperson: TBA

Secretary: Sue Jory

Treasurer: Karen McCombe

Members: Simon McCombe, Rick Zurburg, Bill Jory, Hannah Colton, Sandra Colton, Paul Hutton

#### **Agenda:**

1. **Apologies for Absence:** Lisa Pascoe

2. **Matters Arising:** Roof - Ginny to meet on Friday the roofer, Mr C Scuse, to try and detect where the rain is coming into the kitchen. The Hive has now been installed and heating working well which Simon is monitoring. Elaine Avery thanked us for our donation to the Church from our cinema collection. John Mitchel, Parish Council, thanked us as well. The Committee thanked Karen for all her hard work with the Lottery Application.

3. **Lottery Award:** We have been awarded £36,984 from the National Lottery. The work has to begin in this financial year ie by April, and completed within a year. Two upfront instalments will be paid to us and the money cannot be used on anything other than what we applied for. Due to these time constraints, the Committee decided that we should start to organise quotations for the following work on all three bathrooms:

**Ladies:** Remove tiles and replace with white large tiles;

replace vanity unit;

install plinth heating ceiling?

Paint walls with anti-fungal paint and paint;

paint woodwork;

remove the pegs that are on the wall;

chase in existing/new wiring/cabling;

replace hot water system/install hot water tap;

replace mirror;

non-slip flooring.

**Disabled Toilet:** Remove tiles and replace with large white tiles;

Add small vanity unit under sink;

Add small plinth heater - ceiling?

Paint wall with anti-fungal paint and paint;

Chase in existing/new wiring/cabling;

Paint woodwork;

Replace assisted rails on toilet;

Add baby unit onto wall;

Replace mirror;

Non-slip flooring.

**Mens Toilet:** Remove and replace tiles with large white tiles and also in toilet area;

Add plinth heater

Paint with anti-fungal paint and repaint (inside the toilet area and by fire exit door)

Chase in existing/new wiring/cabling;

Paint woodwork;

Add mirror?

Move sink from outside toilet and put in the corner of the bathroom, remove and put in the one urinal on the wall opposite the door. Are we able to reuse what we already have?

Is there any way to make the wc more compact than it is?

Door?

Door closer to keep the door shut for privacy;

Non-slip floor.

### **Radiators**

Bill mentioned the possibility of having another radiator in the bar area and was surprised to learn that there was one already there. It is situated under the hatch area and Simon said that he had turned the radiator on. It was then discussed as to whether we needed a new one. This is something we need to look into before decorating.

**Cupboards:** It was suggested that the carpenter could start on the cupboards upstairs almost immediately.

4. **Welcome Pack for new residents:** Rick said that there wasn't much in the way of alteration of the pack and will therefore be ok to print off. Simon offered to do the printing.

**Next Meeting:** On Monday 15 February 2021 at 7.30pm on Zoom.

**Notes:** Please send any Agenda items to the Secretary prior to the meeting. Many thanks.