

# WEST HARPTREE MEMORIAL HALL

CHARITY NO: 1061222

## Minutes of meeting held on 6<sup>th</sup> June 2022 at 7.30pm at the hall

### Present:

Chairperson: Ginny Ireland

Vice Chairperson: TBA

Treasurer: Karen McCombe

Members: Hannah Colton, Sandra Colton, Rick Zurburg, Michael Parsons, Fiona Rochford

Minutes: Fiona Rochford

### Agenda:

- 1. Apologies:** Simon McCombe, Bill Jory, Sue Jory (Secretary)
- 2. Minutes of the Previous Meeting were agreed as correct.**
- 3. Matters Arising:**  
Point 5 on last minutes – Marquee Pole length 2.5 M. Simon and Mike will liaise.
- 4. Date of AGM**  
To correspond with Treasurer accounting period, will be held on Monday 7<sup>th</sup> November 2022 at the committee meeting. Will need reports from Chair, Treasurer, Secretary, Bill (for 100 club).

### Action

- Ginny will talk to Simon about constitution and details so we can discuss at next committee meeting.
- Will need to advertise nearer the time

### **5. Westfest**

Village summer fair. All committee agreed we will hold on field in 2023. Sub committee, led by Hannah will be set up with an open invitation to join to wider village community. Agreed we will hold on 1st July to avoid clashes with East Harptree fete (probably 8th) and will be during term time.

### Action

- Karen has notes/minutes from last time and will share with Hannah.
- To involve Gil and Rob from Crown at the initial stages of planning.
- To discuss again and start initial planning at the September VH committee meeting.

### **6. Adding draught lines to the bar**

Rob has made suggestion and offered to look at our bar to review, price up and look at storage for the draught beers. Rob has suggested he will buy back unused/supply barrels. Discussion amongst committee; and points raised;

- Rick raised issue of cleaning the draught pipes beers we already have.
- Ginny concerned about space.

- Hannah said that Rob has suggested smaller individual bottles of wine too. Again, possibly an issue of space again. but may reduce waste from bottles being opened and not used.
- Rick feels we need to assess the schedule of events to warrant the quantity we would need to sell. Suggests we do an audit of what beer/cider/wine etc sells. We could then stop stocking those that are not selling and just taking up room.
- Tesco does sale or return. Cosco is another option that might save us even more money.

**Action** - Agreed we would discuss at the next committee meeting when Simon here before we go back to Rob. Needs more discussion as a committee.

## 7. Defibrillator

There is currently defibs in Blue Bowl and Crown. Discussion about getting another for the wall outside the village hall. Parish have said they will buy but we would have to maintain which would mean a 2 weekly check and replacement of items if used. Ginny happy to do the checks (and Paul H has offered too). Need to consider expenses to replace items. Jiu Jitsu have said in the past that they would fundraise for it.

### **Action**

- Karen to discuss with Jiu Jitsu to see if there is still an appetite for them to fundraise for maintenance of the defib.
- Ginny will talk to Paul H about level of expenses we are looking at for on-going maintenance and replacement

## 8. Any Other Business

**Fire extinguishers check completed today** – replacement foam, additional foam and new CO2 now wall mounted to comply with regulations. They will invoice.

**Store rooms upstairs and opposite bar** – both need another sort. We will do an initial reece on 19<sup>th</sup> July 9am to see what we need, then buy any storage boxes. Ginny, Fiona, Rick, Hannah and Sandra offered to help.

### **Ukrainian English Classes**

Geoff asked whether we could store the whiteboard (A Frame). Agreed he could use the table cupboard at his own risk.

**Action** - Karen will let Geoff know.

### **Hartree Hop**

Band have suggested another in Autumn. Autumn is busy with events for us, so agreed we will suggest next year.

**Action** - Karen will let him know.

**Mike moving to Churchill in the next couple of months.** May be able to attend a couple more meetings. Committee expressed thanks to Mike for his support.

### **WH Hall Events**

- Sept 17<sup>th</sup> - Craft fair

- 1<sup>st</sup> October - 50<sup>th</sup> Anniversary party - Wendy Evans. Would like to put £500 approx in for a free bar. Will need 2/3 volunteers to run, keep a running total and then charge over and above.
- 19<sup>th</sup> November - Bingo with raffle
- Cinema – on 10<sup>th</sup> September, 8<sup>th</sup> October. 12<sup>th</sup> November.
- 10<sup>th</sup> December - Xmas fair

**Next meeting July 4<sup>th</sup> 7.30 at village hall.**