

WEST HARPTREE MEMORIAL HALL

CHARITY NO: 1061222

MINUTES OF MEETING HELD ON 2nd JUNE 2021 AT 7.00PM

Present:

Chairperson: Ginny Ireland

Vice Chairperson: TBA

Secretary: Sue Jory

Treasurer: Karen McCombe

Members: Simon McCombe, Bill Jory, Rick Zurburg, Hannah Colton, Sandra Colton, Paul Hutton

Agenda:

1. **Apologies for Absence:** Lisa Pascoe
2. **Hall Update:** Flooring and plastering in kitchen done. At a later stage, the kitchen will need to be re-done with fundraising and possible grants. Shelves and bar varnished; worktop in ladies toilet will be done this week. Basically, most of the refurbishment work has been completed downstairs, just a few minor points that will be done by the end of the week. The work upstairs has progressed well, with the large cupboards now in place; the kitchen yet to be plumbed in; stair gate nearly finished; and again there are minor things still to do to finish off. Fire exit lights and front lights all installed and working.
3. **Fire Extinguishers:** After a fire safety examination from a fireman at Blagdon Fire Station, we were advised to remove the existing extinguishers and have six new ones installed (2 x CO2, 4 x foam) and a fire blanket (to go in the kitchen). He was able to do this on his visit and issue a certificate and signs. The cost will be approximately £600.
4. **Open Day:** Posters/fliers will be issued around the village and valley. The current hall users will provide information for us to display; there will be refreshments with cakes; sweet shop/lucky dip. The large barbecue from the 41 Club has been hired. It was thought a good idea to contact the Parish Council and invite them to a guided tour of the hall at 1.40pm, before we start at 2pm.
5. **Crockery and old red chairs:** Pleased to report that most of the old china and utensils have gone to the Blue Bowl, who will give a donation to the Hall. The Crown also took some items and will take some red chairs, and will again give a donation. Many thanks Rick for organising this. A trip is planned to Ikea this week to purchase new crockery and utensils.

Next Meeting: **Monday 21 June at 7.30pm**